



DEAN TRUST Wigan

Chief Executive: Mr Tarun Kapur CBE
Headteacher: Mr Paul Bousfield

Dear Parent/Carer

We are delighted that your son/daughter will be starting at Dean Trust Wigan as a Year 7 pupil in September. In order to ensure that we can support the pupils during the change from primary to secondary school we are hosting **two** transition days on **Thursday 5th and Friday 6th July 2018**. During this time your son/daughter will take part in a large variety of subjects and activities. They should wear their primary school uniform and make sure that they bring a pair of pumps / trainers on Friday. We always endeavour to make sure that the pupils are placed in a form with a friend where possible. In order to facilitate this could you ask your son/daughter to complete the 'all about me' form.

Transition days will start at 8:30am and finish at 2:45pm. In order to make the days as realistic as possible your son/daughter will need to **make their own way to and from school on both days**. Please ensure that your son/ daughter is prepared for this in advance by knowing which route they should take.

Please complete the attached 'Emergency Contact' form. This will ensure that we have a contact number that we can use throughout the two days in case of emergency. If your son/ daughter has any medical conditions that we need to be aware of this should also be included on the form. If you would like to discuss this personally then please call me at school on 01942 511987 or email to ibrown@deantrustwigan.co.uk.

When both forms are complete please put them in the self- addressed envelope and place in the post. Ideally we will receive these by **Friday 22nd June 2018**.

On **Monday 9th July 2018** between **4.30 – 6.30pm** we are hosting a '**New Intake Evening**' for parents/ carers and our new pupils.

- **4.30pm** Arrival / Refreshments
- **4.45pm** Head of Hall Meeting / Tour of School
- **5.00pm** Curriculum / Assessment Meetings
- **6.15pm** Headteacher / Senior Staff Presentation

The evening will provide you with important information to support your son/daughter as they move into Year 7 and also give you the opportunity to ask any questions that you may have. You will also be required to complete a data collection form which will ensure that your son/daughter can access the cashless catering system in September.

We look forward to meeting you and your son/daughter in the very near future.

Yours faithfully,

Mr I Brown
Assistant Headteacher (Welfare and Development)

Believe Achieve Succeed

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