



Wednesday 15 July 2020

Dear Parent/Carer

Arrangements for September 2020

The government recently announced their intention for all children to return to school in September and I would therefore like to share with you our plans for the new academic year. The first week in September will be given over to inducting our school to a new way of working.

- Tuesday 2nd and Wednesday 3rd September STAFF INSET (School closed to pupils).
- Year 7 and Year 11 ONLY will be required in school on Thursday 3rd September.
- Years 8, 9, and 10 ONLY will be required in school on Friday 4th September.
- All year groups will then return on a full-time timetable on Monday 7th September.

Pupils will be expected to be in full school uniform and bring their equipment including a fully equipped pencil case with them in a bag as normal. Pupils are expected to bring their PE kit when they have a PE lesson. An enrichment programme will be available after school for pupils.

We have had to make some adjustments to the school day to allow for a transition period during the first half term. From September **school will officially start at 8.45am and finish at 3.00pm**. The start and finish times will be reviewed at the end of half term 1. Pupils will also have a dedicated entrance and exit for their year group. We ask that pupils arrive no earlier than 8:30am for the 8:45am start using the entrances as indicated below. Hygiene and handwashing stations will be in place at these entrance points. A small number of pupils with specific needs will be contacted to make arrangements to enter and exit through reception.

Entrances and Exits:

Year 7	Year 8	Year 9	Year 10	Year 11
Main Gate	Sports Door	Main Gate	PE Gate	PE Gate

We plan for pupils to follow their normal curriculum as closely as possible. During the transition week we will settle your child into their 'Home Room' within their year group zone. This is the room **KS3 students** will stay in each day for all lessons except for PE and Performing Arts. Teachers will move between rooms to deliver lessons. **KS4 students** will also be taken to their 'Home Room' within their year group zone however unlike at KS3 this will not be their fixed room – KS4 pupils will move within their zone to accommodate their option lessons.

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DEAN TRUST Wigan

Chief Executive: Mr Tarun Kapur CBE
Executive Headteacher: Mr James Haseldine

Breaks and lunches will be staggered to ensure all year groups remain separate. Pupils on free school meals will be provided with a lunch which they can order weekly. Pupils who do not receive free school meals will be expected to bring a packed lunch as no food service will be available in half term 1 for pupils to purchase. Pupils have been assigned with a dedicated lunch area and will have their own designated outdoor space.

Hand washing facilities and a one-way system will still be enforced, although the assumption made by the government guidance is that social distancing between children will not be enforced within year group bubbles. Masks and gloves are not required to be worn in school. However, if this guidance changes we will review it. The advice for pupils and staff, however, is to try to maintain a distance. Should there be any outbreaks of coronavirus within school then we will take advice from Public Health England and inform you accordingly.

We will continue to update you with more details as they become available, however, if you have any questions in the meantime please contact school via the office as normal.

We are placing great faith and responsibility in our pupils upon their return to help us ensure our school is safe for everyone. Please take time to read our home school agreement with your child to support us. I have every confidence that pupils will do their bit to help each other and ensure the start to the school year is a successful one.

Wishing you a healthy summer with your family.

Yours sincerely

Mr J Haseldine
Executive Headteacher

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School Uniform and Appearance

We hope that parents will understand the reasons which underlie school clothing regulations, and we welcome their co-operation in seeing that they are observed. It is important that children should accustom themselves to being tidy, well- groomed and suitably dressed for different kinds of activity.

Boys' and girls' compulsory uniform		
Item	School standard	Not allowed
Dean Trust Wigan school blazer with logo	worn at all times to and from school and around school.	taking it off without permission in the classroom
Tie	worn at all times	taking it off at any time other than for PE
Shirt	plain white pointed collar (must have top button fastened)	patterned/ logo shirt reverse or any other collar
Jumper (optional)	with school logo	can be worn under blazer but not instead of
Girls	knee length dark grey skirt, dark grey pleated pinafore or dark grey trousers dark grey long socks or tights	above knee, any alternative pinafore, any fashion trousers e.g fitted slimline or skinny fit cropped trailing on the floor (health & safety) jeans or canvas style bows on socks, patterned tights or leggings are not allowed
Boys	dark grey trousers dark grey or black socks	any fashion trousers e.g fitted slimline or skinny fit cropped trailing on the floor (health & safety) jeans or canvas style
Shoes	plain black only, polishable flat smooth sole	shoes with sports logo looking like trainer shoe patterned shoes, boots (ankle or higher) trainers / pumps / canvas shoes/ heels
Belt	plain black	fashion belts
Coat/Jacket	dark, plain (black, dark blue, burgundy)	multi coloured, patterned no other colours permitted
Headwear	black simple small hair slide, hair band	fashionable or coloured hair adornments, items with glitter, flowers, slogans etc. baseball caps are not allowed
PE Kit: Boys' and girls' compulsory kit		
Dean Trust Wigan school polo shirt with logo, black PE shorts, plain black football socks, trainers		
Boys only compulsory kit Dean Trust Wigan school rugby jersey with logo football boots		Girls only compulsory kit Dean Trust Wigan long sleeve black top with logo

All uniform can be purchased at A.C. Sports 789 Ormskirk Rd, Pemberton, Wigan WN5 8HE
ONLINE SHOP AVAILABLE AT: www.acsports.co.uk/shop

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Personal Appearance

Sanctions will be applied for failure to meet school standard. Each day staff will check that pupils are dressed and presented in an appropriate manner for school. Please note: **The Headteacher reserves the right to decide what is and what is not acceptable.**

Item	School standard	Not allowed
Hairstyles	no.3 on top and no.2 on sides as a minimum and faded into hair style natural in colour neat and tidy longer than shoulder-length hair must be tied back with plain black hair adornment must be a single natural colour even if dyed	undercuts or shaving below a no.3 on top and no.2 on sides extreme styles such as: 'steps', shaving side or all of head, patterns, lines, 'tip dying', loose long hair, extreme colours, shaved eyebrows
Makeup	completely free of make- up	any type of make-up fake tan false eyelashes, drawn on eye brows make-up bag/ items
Facial Hair	clean shaven	stubble, unshaven or beards
Nails	natural, plain, acceptable length	nail varnish false nails
Jewellery	wristwatch only (at own risk)	earrings, studs, facial or tongue piercings, piercing retainers, rings, bracelets, necklaces. Plasters cannot be worn to cover jewellery/piercings
Mobile phones, iPods, iPads, tablets, iWatches headphones Will be confiscated if seen or heard anywhere on the school site. (including head/earphones). If earphones are seen the mobile phone will also be confiscated		

During the school day pupils may hand phones in for safekeeping in the school safe.

Cycles

Cycles may be brought onto school and stored in the designated cycle racks. We encourage pupils to wear a safety helmet whilst cycling to and from school. Parents should ensure that cycles carry adequate insurance cover in the event of loss, as the school cannot be held responsible. Cycles are brought into school and stored in the designated areas at owner's risk. They must be locked within the area.

All bikes must have fully operational brakes (Note: a fixed wheel is not an acceptable braking system)

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