



DEAN TRUST Wigan

Chief Executive: Mr Tarun Kapur CBE
Executive Headteacher: Mr James Haseldine

17 August 2020

Dear Parent/Carer

Re: Cashless School with effect from 1st September 2020

Due to the current COVID pandemic, when your son/daughter returns to school in September, we will no longer be able to take cash payments. The handling of cash is deemed to be a **significant COVID risk** and therefore to protect the health and safety of pupils and staff, with effect from 1st September any payments which need to be made to school must be done via ParentPay.

New to ParentPay?

You have a secure online account, activated using a unique activation username and password on your letter. You will be prompted to change these and to keep them safe and secure as your username and password for future logins.

If you have two or more children at a ParentPay school, you only need to activate one account to create your 'main account' and then add your other children via the 'add a child' tab on your home page.

Please visit www.parentpay.com and activate your account via the account login area on the home page of the site.

Already have a ParentPay account?

If you already have a ParentPay account, either with our school or another ParentPay school, you can simply log in to that account and add your other children via the 'add a child' tab on your home page. You will need the activation username and password on your letter to do this.

There are numerous benefits of ParentPay for parents and carers:-

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like.
- Payments can be made using all major credit or debit cards.
- Your son/daughter will not have to worry about losing money at school.
- You have peace of mind knowing your money is spent on school dinners.
- The technology used is of the highest internet security available ensuring that your money will reach school safely therefore offering you peace of mind.
- Full payment histories and statements are available to you securely online at any time.
- You can choose to be alerted when the balances are low via email and/or SMS text.
- It is a COVID risk free way of paying for goods / services in school.

A significant number of parents are already registered for ParentPay and so will be able to continue to access ParentPay in the usual way. We are already able to accept payments via ParentPay for significant items such as school dinners and trips so this will remain unchanged.

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By 2021 we hope to be in a position to offer a school shop service on ParentPay so that if for example, your son/daughter needs to buy equipment or a school tie, payment for this can be done via ParentPay rather than pupils bringing cash into school as is the case at present. However, we are some way off being able to implement this facility yet. Therefore, we are requesting that parent/carers ensure that their sons/daughters come to school fully equipped on a daily basis, as for the time being at least, we will not be in a position to supply equipment to our pupils given we cannot yet facilitate taking payment for this.

All parents who have not yet activated or signed up to ParentPay, will receive a separate letter over the coming days which will contain details of a unique username and password. Please ensure that you register yourselves as soon as possible so that you can familiarise yourselves with the new system before your son/daughter returns to school.

If you have any queries, please direct these via email to the office DTWOffice@DeanTrustWigan.co.uk.

Yours sincerely

Mrs M Finnigan
Director of Resources

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