



1st September 2021

Dear Parent / Carer

Autumn Term Arrangements

I hope you have had a relaxing summer break. We are looking forward to seeing all pupils return to school next week to a typical secondary school day. However, we will be ensuring that we follow Government guidance regarding Covid 19.

“In School” Lateral Flow Testing

We are required to conduct an in school lateral flow test twice before returning to testing at home. We will begin this in the staggered start to the school term next week. We can use the consent you gave in March for this process and will assume you consent to testing unless you inform us otherwise. If you did not consent in March and wish to consent for lateral flow testing now (this includes new pupils) please let us know by completing the online consent form at <https://forms.gle/eS5bFPdN12MBpteW9>

If you previously consented to testing but now do not wish for your child to be tested, please also let us know. Follow up testing will be carried in out school 3-5 days following the first test. We will contact anyone with a positive result as soon as we know that to be the case. This will mean a staggered start for pupils in the first week back following the summer holidays. Provisional details of this can be found below. Home testing will then recommence. We will email reminder instructions about how to do that nearer the time.

	Year 7	Year 8	Year 9	Year 10	Year 11
Monday 6th September.	In from 8.40am	x	x	x	x
Tuesday 7th September.	In from 8.40am	In from 8.40am	x	x	In from 10.55am
Wednesday 8th September	In from 8.40am	In from 8.40am	In from 8.40am	In from 10.55am	In from 8.40am
Thursday 9th September.	In from 8.40am	In from 8.40am	In from 8.40am	In from 8.40am	In from 8.40am

- Day 1 is Lateral flow testing and Dean Trust annual induction and learning re-engagement programme
- Day 2 learning programmes commence

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Self-Isolation Rules

Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine). If anyone in school develops COVID-19 symptoms they should be sent home and they should follow public health advice. Pupils are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19. If a pupil tests positive at any time, then you should let School know and the pupil should self-isolate for 10 days. We will keep track of this so that we will agree with you the correct day to return to School. If well whilst self-isolating, a pupil should access lesson through google classroom. From September Schools no longer handles close contact track and trace for in school contacts of confirmed Covid 19 cases. NHS test and trace handle this. NHS test and trace may ask you about close contacts. Any close contact you name will continue to attend School as usual – if you do not have symptoms - and will be advised to take a PCR test.

Covid security in School

We are well aware that the School environment we return to will be different to that we left. There is no longer a requirement to 'zone' and 'bubble' pupils. This means that assemblies can resume, and arrangements to avoid mixing at lunch are no longer required We will be moving around corridors between teaching rooms, there will be just one lunchtime, and assemblies will take place. This may feel worrying for some pupils, and they should feel happy to let their tutor know that so we can provide pastoral support. If you have any special concerns because of your family circumstances, please let us know. We will ensure that Year 7,8, and 9 pupils get the chance to 'tour' the building in week one to ensure they know their way around and get used to the building layout. We will also be taking care to ensure children have designated eating spaces and play areas for lunchtimes in half term 1 while we readjust to the new arrangements. All of this will be explained to pupils next week.

The Dean Trust has made the decision that whilst the expectation for staff and secondary school pupils to wear face masks has been removed, they may continue to wear face masks should they wish to do so for the first half-term of the new academic year 2021/22. This will be reviewed prior to the start of the second half-term and a decision communicated to all stakeholders. Over time, society will find a happy medium between those wondering why people are wearing a mask and those who can't believe that others are not. We will make it clear to all pupils that this is a personal matter and that no one can be aware of whether a pupil or someone in their family may be vulnerable. We do not want it to be an issue. We will ask that masks should not be worn in classrooms. We will keep rooms well ventilated and we will retain the sinks for extra hand washing. We have also retained the additional cleaning capacity we introduced next year to keep on top of general touch point hygiene.

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The Department for Education has suggested that measuring CO2 levels in rooms may help indicate adequate ventilation levels. We are lucky enough to have a modern building where CO2 levels are electronically monitored and ventilation in the building is tightly controlled.

The most important aspect of our approach is for all pupils to ensure good hand hygiene for everyone: Frequent and thorough hand cleaning with soap and water or hand sanitiser.

Uniform, Appearance and Equipment

We will be in normal formal uniform on return. Details of this are available on our website and below.



Uniform, Appearance and Equipment

Item	School standard	Not allowed	Standards of Presentation
Dean Trust Wigan school blazer with logo	worn at all times to and from school and around school.	taking it off without permission in the classroom	Standards of Presentation No extreme haircuts (full head shave, tram lines etc). Only natural colours/tones are acceptable. Accessories should be small in size and in the school colours. Hair longer than shoulder length must be kept tied up at all times. Boys must be 'clean shaven'. Hair should be no shorter than a No.2 on the sides and a No.3 on top. Items with glitter, flowers, slogans etc. are <u>not acceptable</u> . Make up is not permitted. False eyelashes and acrylic/painted nails are also <u>not permitted</u> . Pupils are <u>not</u> to wear jewellery of any kind other than a standard watch. No piercings of any kind. Any jewellery will be placed in an envelope on entry into school. No false tan No baseball caps.
Tie	worn at all times	taking it off at any time other than for PE	
Shirt	plain white pointed collar (must have top button fastened)	patterned/ logo shirt reverse or any other collar	
Jumper (optional)	with school logo	can be worn under blazer but not instead of	
Girls	knee length dark grey skirt, dark grey pleated pinafore or dark grey trousers dark grey long socks or tights	above knee, any alternative pinafore, any fashion trousers e.g fitted slimline or skinny fit, cropped, trailing on the floor (health & safety), jeans or canvas style bows on socks, patterned tights or leggings are not allowed	
Boys	dark grey trousers dark grey or black socks	any fashion trousers e.g fitted slimline or skinny fit, cropped, trailing on the floor (health & safety), jeans or canvas style	
Shoes	plain black only, polishable flat smooth sole.	shoes with sports logo looking like trainer shoe patterned shoes, boots (ankle or higher) trainers / pumps / canvas shoes / heels	
Belt	plain black	fashion belts	
Coat/Jacket	dark, plain (black, dark blue, burgundy)	multi coloured, patterned no other colours permitted	
Headwear	black simple small hair slide, hair band	fashionable or coloured hair adornments, items with glitter, flowers, slogans etc. baseball caps are not allowed	
PE Kit: Boys' and girls' compulsory kit			Expectations Travel Pupils should travel to and from school in full school uniform and as pupils are therefore representing the school they should behave in a respectful and courteous way Healthy schools Only water can be consumed in the classroom (750ml or less). Milk or water may be purchased at break or lunch time. No family size/sharing bags or sweets, chocolates or crisp etc are allowed. Environment Keep our school tidy, do not drop litter. No chewing gum. Mobile phones and electronic devices NO mobile phones or electronic devices should be brought into school (this includes smart watches) Banned items Banned items are any items which may cause damage to other pupils and or the school environment e.g. aerosols, cigarettes, marker pens, chewing gum, E-cigarettes, lighters, weapons etc.
Dean Trust Wigan school polo shirt with logo, black PE shorts, plain black football socks, trainers			
Boys only compulsory kit Dean Trust Wigan school rugby jersey with logo football boots Further guidance : https://www.deantrustwigan.co.uk/parents-pupils/information-advice-guidance/school-uniform/	Girls only compulsory kit Dean Trust Wigan long sleeve black top with logo		
School Equipment			
Sturdy and large enough school bag to carry all belongings.			
Pencil case with two BLACK ink pens, one GREEN ink pen, pencil, eraser, rigid ruler, scientific calculator*, correction fluid, felt tip pens, glue stick. BLACK pen only to be used as a writing pen.			
Books, planner, knowledge organiser, reading book.			

*You can buy a scientific calculator at Asda, Tesco, W H Smith, Ryman, Argos, eBay, Amazon, Wilko, Staples

Access to School. Drop offs and pickups.

Pupils may access School from 8.20am. At 8.35am pupils must go straight to their form room. After 14.45pm, they should either leave School, be in a supervised activity, this runs until 15.45pm. On the first day of the new term pupils should go to their new form room. Form rooms will be displayed in the atrium when pupils arrive.

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We have added improvements to site safety for pedestrians over the summer by installing;

- Guard rail alongside the school road
- Pedestrian safety fences near reception and on the pavement
- Give Way road marking and signage for cars exiting school premises (give way to cars entering the car park)
- Introduced a short stay car park
- Introduced a staff only car park

ECA (Extra Curricular Activity)

The element of choice and cross year activity in ECA will resume in September, will offers in each subject area of post school activity. The programme will start on Monday 13th September and a booklet of choices will be available at the end of the first week for pupils.

Pupil Entrances:

School Entrances and Exits



Pupil Entrances:

- Year 7 – Sports Entrance
- Year 8 – Bistro Entrance
- Year 9 – Main Gate
- Year 10 – Main Gate
- Year 11 – Main Gate
- Late/Medical – New pupil services via reception

Attendance

We believe that:

- Regular attendance promotes positive well-being;
- Good habits of attendance and punctuality will assist to develop self-discipline and responsibility in preparation for future employment.
- High attendance results in high achievement

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Pupils should aim to attend school every day on time except where illness makes it impossible. The adult with parental responsibility for a pupil **must** telephone school on the first day of absence to provide a reason. If your child is unable to attend school for any reason you should telephone the school attendance office on **01942 511987** to inform the attendance team of the reason. You are able to record this on answer phone. If a pupil is absent and we haven't received an explanation this will trigger an automated truancy call.

The attendance team monitor attendance closely and will contact parents if there are concerns with a pupils' attendance. If these cannot be rectified we will contact the local School Attendance Enforcement Team for support.

Pupils who arrive after 8.40am in the morning will be marked late. Any pupil who is late in the morning will be asked to complete a lunchtime detention. Pupils who are persistently late will be interviewed by their Head of Year to try to find solutions to the problem.

Under the Education Act 1996, parents and carers have a duty to make sure their children regularly attend school. If parents or carers fail to do this, they can be prosecuted. Working within a Code of Conduct the Local Authority can issue a penalty notice to parents or carers if a child has missed a number of sessions without permission from the school.

Amendments have been made to the 2006 regulations in the Education (Pupil Registration) (England) (Amendment) Regulations 2013. From 1st September 2013 this prevents Headteachers from authorising holidays/absence during term time. Leave of absence from school should only be in exceptional circumstances.

If possible, all appointments should be arranged out of school hours to ensure minimum disruption to your child's education. When appointments have to be made in school hours a note asking for release must be sent to the Form Tutor.

Please note that there is no automatic right for a pupil's leave of absence. The school will consider a request for leave of absence in relation to the exceptional circumstances of the application together with the pupil's attendance and educational attainment.

School policies

Our school policies for 2021/22 including Behaviour and safeguarding can be found at;
www.deantrustwigan.co.uk/governance/policies/

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Behaviour and Standards

A reminder that we expect all pupils:

- To follow reasonable instructions by school staff, to follow school standards and accept sanctions in an appropriate way.
- To act as positive ambassadors for the school at all times including when off school premises.
- Not to bring inappropriate or unlawful items to the school.
- To show respect to school staff, fellow pupils, school property and the school environment.
- Never to denigrate, harm or bully other pupils or staff.
- To co-operate with and abide by any arrangements put in place to support their behaviour.
- To be ready, respectful and safe.

We also remind parents that by enrolling pupil in to a Dean Trust School that you are making a commitment on behalf of your child:

- To respect the school's Behaviour Policy and the disciplinary authority of school staff.
- To help ensure that their child follows reasonable instructions by school staff and adheres to school rules.
- To send their children to the school each day punctually, equipped and ready to learn.
- To ensure school staff are aware of any SEND-related or other personal factors which may result in their child displaying learning habits or behaviour outside the norm.
- To be prepared to work with the school to support their child's positive learning habits and behaviour.
- To attend meetings with school staff, if requested, to discuss their child's progress, development, career/education pathway and behaviour.

• To ensure that if their child is excluded from the school, to ensure the child is not found in a public place during school hours

in the first five days of exclusion and, to attend a reintegration interview with the school at the end of a fixed period of exclusion.

- If parents/ carers change their telephone number there is an expectation that they will inform the school.
- It is the parent's responsibility to ensure that their child behaves well in school and conforms to the expected and required standards of behaviour.

Heads of Year and SENCO

Heads of year and SENCO contacts can be found below;

- Year 7 Mrs C Davis ClaireDavis@DeanTrustWigan.co.uk
- Year 8 Mrs R Soens RebeccaSoens@DeanTrustWigan.co.uk
- Year 9 Mrs S Wilks SarahWilks@DeanTrustWigan.co.uk
- Year 10 Miss N Pye NicolaPye@DeanTrustWigan.co.uk
- Year 11 Mr S Eastwood ScottEastwood@DeanTrustWigan.co.uk
- SENCO Mrs L Wilson (Assistant Headteacher) LindseyWilson@DeanTrustWigan.co.uk



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We launched our I Achieve awards system last year which seeks to develop habits which result in success. My challenge to all pupils before they return in September is to do the following four things, every lesson every day. If they do this, they will be tremendously successful in 2021/22.

1. I have a positive attitude and I am motivated and persistent if I face difficulties or if I face challenging work.
2. I behave consistently well, demonstrating high levels of self-control and consistently positive attitudes to my learning.
3. My work in the lesson is of good quality, showing care and pride.
4. I demonstrate a determination to improve, I respond well to targets and engage well with written and verbal feedback from adults.

Yours sincerely

James Haseldine
Executive Headteacher

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Date: 2nd September 2021

Dear Secondary School/College Parent/Carer,

As it is the start of the 2021/22 academic year, we wanted to write to all parents to welcome our children back, to provide further information about COVID-19 safety measures in place for the new academic year, and to reassure parents about the support available for schools where cases of COVID-19 are identified. We have also included the answer to some 'FAQs' you may have.

What is the current situation in Wigan?

We know that, due to vaccination, people who contract COVID-19 are now less likely to become seriously ill or require hospitalisation. The vaccination programme in Wigan continues to be successful. 71% of residents have been vaccinated with their first dose, and 63% vaccinated with their second dose. Residents aged 16 and over can now receive their first dose, and a number of 12-15 year old residents who are eligible for vaccination are also being invited for vaccination.

The evidence also continues to show that children and young people are much less at risk of serious illness and hospitalisation from COVID-19 than adults are.

Having a vaccine doesn't necessarily mean that an individual will not contract or transmit COVID-19, and therefore it is critical that we continue taking precautions to protect ourselves and others.

There continues to be a high prevalence of COVID-19 across Wigan, at 288.2 cases per 100,000 people, which is close to both the rate in Greater Manchester, the North West, and England. Although this has reduced from the significantly high rates we saw in June, at present we are not seeing any further reduction in cases. More detail can be obtained from the Council's weekly Covid-19 [surveillance tracker](#).

Schools/colleges and school/college leaders have a duty to ensure their setting is as safe as possible and they will follow Government and local public health advice and guidance in doing so. They will have a risk assessment and will be regularly reviewing and updating their safety measures.

Settings will be in contact with parents to advise them of the safety measures in place at their setting. These measures will be likely to be different from setting to setting and will be based on that individual school's circumstances and the risk assessment in place. It is therefore really important that parents and pupils/students continue to follow any safety measures they are asked to by their school or college. This includes:

- Not attending school/college if you have symptoms of COVID-19, or have had a positive test.
- If asked to by either your school/college or NHS Test and Trace as a close contact, taking a PCR test to confirm if you have COVID-19.

- If asked to by your school/college, carry out regular LFD testing at home

What will be different in our schools/colleges?

The Government is aiming to shift the balance to learning to live with COVID-19, as more of the population is vaccinated. We know that being at school or college keeps children and young people's education on track, so they can achieve their full potential, while also benefitting their mental and physical health and wellbeing. As the evidence continues to show that children and young people are significantly at less risk of serious illness and hospitalisation from COVID-19, the Government is aiming to maximise the number of children and young people in face-to-face education, whilst minimising any disruption to their education and learning.

As a result, schools and colleges will feel different as COVID-19 measures are relaxed. Each setting's COVID-19 measures will be different and based on national guidance, their own risk assessments, and any contingency planning in place should COVID-19 cases emerge in the setting. Your school or college will be able to inform you of the safety measures that are in place.

What will happen if there are COVID-19 cases in my child's school/college?

Schools and colleges will have plans for what to do if anyone at school tests positive for COVID-19, or if additional measures are needed to be temporarily reintroduced. Schools/colleges will continue to work with Wigan Council Public Health, who will provide support to schools where there are cases of COVID-19. This may include advising schools/colleges to reintroduce specific safety measures for a temporary period. Where this happens, schools will inform parents as to any changes in the safety measures they or their pupils/students are expected to follow whilst attending school/college.

Should my child attend school?

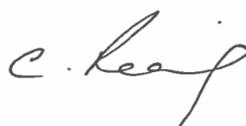
Yes, attendance is mandatory. Public Health England and the Government's Chief Medical & Scientific Officers agree that there is a very low risk and rate of severe illness in children and young people from COVID-19. The benefit of attending school or college continues to significantly outweigh the COVID-19 health risk to children and young people. If you have concerns, you should discuss these with your school/college as soon as possible so that your child is able to continue attending.

We are grateful to you for continuing to support our schools and colleges in these challenging times, and wish you and your child or young person the very best during the 2021/22 academic year.

Yours sincerely,



Professor Kate Ardern MBChB MSc FFPH
Director of Public Health



Cath Pealing
Assistant Director of Education

Secondary School/College Return to School FAQs

Does my child need to continue doing COVID-19 tests?

Yes. Secondary school and college students should test when they return at the start of term. They are advised to take two on-site rapid COVID-19 tests (3-5 days apart), followed by twice weekly testing at home. The tests are easy to do and results come back within 30 minutes.

You should report the results straight away, whether positive, negative or void, either online at www.gov.uk/report-covid19-result or by calling 119, free from your mobile or landline.

If the test is positive then the person should also take a confirmatory PCR test and follow the latest government guidance.

Around 1 in 3 people with COVID-19 have no symptoms and can spread it without knowing. Taking regular rapid tests will help give you peace of mind that your child or young person is not spreading the virus without knowing.

What should I do if my child has COVID-19 symptoms?

If your child has any of the main COVID-19 symptoms (a high temperature, a new continuous cough, or a loss or change to sense of smell or taste), they should not attend school or college and should stay at home.

You should arrange for them to get a PCR test and tell your child's school or college the test results. Your child should not attend school or college while you are waiting for test results, even if they are feeling better. If the test is negative, they should go to school or college as normal. If they test positive, they should continue to isolate and follow public health advice.

What happens if my child has been in contact with someone with COVID-19 symptoms?

If your child or young person has been identified as a close contact, you will be advised that your child takes a PCR test. They will not have to self-isolate, unless they have a positive PCR test result.

This will not apply if your young person is aged over 18 years, 6 months old and is not fully vaccinated. NHS Test and Trace will be able to advise if your young person has to isolate in these circumstances.

Will my child be vaccinated?

All 16 and 17-year-olds in England are now eligible for their first COVID-19 vaccine dose. Anyone in this age group can now find their nearest centre through the ['grab a jab'](#) NHS online walk-in finder.

The NHS will also contact 12- to 15-year-olds to receive the vaccine if they are previously considered clinically extremely vulnerable, have an underlying health condition, or may live with an individual who is immunosuppressed.

If my child was previously considered as clinically extremely vulnerable (CEV), should they attend school or college?

Yes. All young people who were considered as CEV should have returned to school or college following the end of shielding measures on 1 April 2021.

Further guidance will be given to parents of children who were previously considered clinically extremely vulnerable where necessary.

Will my child be required to continue any remote learning?

If your child is isolating due to a positive PCR test, schools and colleges will continue to implement high-quality remote education for pupils and students so that they can learn from home if they are well enough.

How will my child catch up on any lost learning?

There is lots of support available to help your child or young person catch up on any lost learning over the course of the pandemic or to boost their wellbeing.

To find out more about what's on offer and who's eligible, visit:

<https://educationcatchup.campaign.gov.uk> or speak to your child's school or college.

You may also find the below links and guidance helpful:

- To find out more about what to expect when pupils return to school or college in September, visit: www.gov.uk/backtoschool
- How to order a rapid COVID-19 test for asymptomatic testing: <https://maps.test-and-trace.nhs.uk>
- How to take a test: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing/how-to-do-a-test-at-home-or-at-a-test-site/how-to-do-a-rapid-lateral-flow-test/>
- How to report your rapid COVID-19 test results: <https://www.gov.uk/report-covid19-result> or call 119 (free from mobile or landline)
- How to order a PCR test if you or your child has COVID-19 symptoms: <https://www.gov.uk/get-coronavirus-test>