



DEAN TRUST Wigan

Chief Executive: Mr Tarun Kapur CBE
Executive Headteacher: Mr James Haseldine

19th July 2022

Dear Parents and Carers

Academic School Day for September 2022/23:

In spring we consulted to make some changes to the school day. We consulted upon extending the school day in order to support pupils to have increased extra-curricular opportunities and slightly longer break and lunch times, as well as opening earlier to support working parents/ carers.

If you responded to the consultation thank you for your support. I can confirm that from 6th September 2022 the school day at Dean Trust Wigan will be as follows:

- Pupils are expected to be in school for **8.35am**.
- Lessons finish at **3pm**.

In addition, the school will be open to pupils for a free breakfast club from 8.00am-8.20am and extra curricular clubs to run between 3.00pm and 4.00pm.

School Uniform and Equipment:

When every pupil joined Dean Trust Wigan, the school provided a voucher to parents/carers to cover the cost of the branded items of the school uniform. We ask that parents/carers pay to replace items as pupils grow. The uniform and equipment list are attached to this letter. Please use our suppliers AC Sports, Ormskirk Road, Pemberton to replace uniform and PE kit as required.

Term Dates:

Our term dates for 22/23 are enclosed in this letter. The first day back after the summer break for pupils is **Tuesday 6th September 2022.**

I wish you a safe and enjoyable summer.

Yours sincerely

Mr J Haseldine B.Ed Hons., M.Ed

Executive Headteacher - Dean Trust Wigan and Dean Trust Rose Bridge

Believe Achieve Succeed

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Registered in England 8027943 VAT Registration 195 3889 46



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What to do if your child is too unwell to learn or there has been an emergency that prevents attendance:

If your child is unable to attend school for any reason you should telephone the school attendance office on **01942 511987** to inform the attendance team of the reason. Under the Education Act 1996, parents and carers have a duty to make sure their children regularly attend school and communicate with the school. If parents or carers fail to do this, they can be prosecuted. If possible, all medical appointments should be arranged out of school hours to ensure minimum disruption to your child's education. When appointments have to be made in school hours please inform your child's Form Tutor.

School Open: Attendance Compulsory	Closed: Bank Holiday	Closed: Staff Training
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Half term 1 2022					Half term 4 2023				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
5/9	6/9	7/9	8/9	9/9	27/2	28/2	1/3	2/3	3/3
12/9	13/9	14/9	15/9	16/9	6/3	7/3	8/3	9/3	10/3
19/9	20/9	21/9	22/9	23/9	13/3	14/3	15/3	16/3	17/3
26/9	27/9	28/9	29/9	30/9	20/3	21/3	22/3	23/3	24/3
3/10	4/10	5/10	6/10	7/10	27/3	28/3	29/3	30/3	31/3
10/10	11/10	12/10	13/10	14/10					
17/10	18/10	19/10	20/10	21/10					
Half term 2 2022					Half term 5				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
31/10	1/11	2/11	3/11	4/11	17/4	18/4	19/4	20/4	21/4
7/11	8/11	9/11	10/11	11/11	24/4	25/4	26/4	27/4	28/4
14/11	15/11	16/11	17/11	18/11	1/5	2/5	3/5	4/5	5/5
21/11	22/11	23/11	24/11	25/11	8/5	9/5	10/5	11/5	12/5
28/11	29/11	30/11	1/12	2/12	15/5	16/5	17/5	18/5	19/5
5/12	6/12	7/12	8/12	9/12	22/5	23/5	24/5	25/5	26/5
12/12	13/12	14/12	15/12	16/12					
Half term 3 2023					Half term 6				
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri
2/1	3/1	4/1	5/1	6/1	5/6	6/6	7/6	8/6	9/6
9/1	10/1	11/1	12/1	13/1	12/6	13/6	14/6	15/6	16/6
16/1	17/1	18/1	19/1	20/1	19/6	20/6	21/6	22/6	23/6
23/1	24/1	25/1	26/1	27/1	26/6	27/6	28/6	29/6	30/6
30/1	31/1	1/2	2/2	3/2	3/7	4/7	5/7	6/7	7/7
6/2	7/2	8/2	9/2	10/2	10/7	11/7	12/7	13/7	14/7
13/2	14/2	15/2	16/2	17/2	17/7	18/7	19/7	20/7	21/7

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Wigan Term Dates 2022- 2023

Autumn Term		No of days
Tuesday 6 th September 2022	Friday 21 st October 2022	34
Monday 31 st October 2022	Friday 16 th December 2022	35
Spring Term		
Wednesday 4 th January 2023	Friday 17 th February 2023	33
Monday 27 th February 2023	Friday 31 st March 2023	25
Summer Term		
Monday 17 th April 2023	Friday 26 th May 2023	29
Monday 5 th June 2023	Friday 21 st July 2023	34

Total Days: **190**

INSET Days

Monday 5th September 2022
 Tuesday 3rd January 2023
 Friday 30th June 2023 (Trust INSET Day)
 2 days from twilights

Bank Holidays

Monday 26th December 2022 (Boxing Day)
 Tuesday 27th December 2022
 Monday 2nd January 2023
 Friday 7th April 2023 (Good Friday)
 Monday 10th April 2023 (Easter Monday)
 Monday 1st May 2023
 Monday 29th May 2023

School Standards & Expectations

School Uniform

Our school uniform is inclusive by design and enables all pupils to feel a sense of belonging and identity. Pupils should accustom themselves to being tidy, well-groomed and suitably dressed for different kinds of activity. Please note our standards on uniform and appearance are not for negotiation.

Blazer	Burgundy with the Dean Trust Wigan logo. This must be worn at all times to and from school and around school
Shirt	Plain white pointed button collar (must have top button fastened)
Tie	School colours and worn at all times
Trousers	Tailored plain dark grey trousers (<i>fitted slimline style, skinny fit, chino, leggings or jeans are not allowed</i>) Trousers to be worn with plain dark grey or plain black socks
Skirt	Plain grey box pleated knee length skirt or grey pinafore Skirt to be worn with plain grey tights
Jumper (optional)	Grey jumper with the Dean Trust badge. This to be worn under a blazer, not instead of. The jumper is not a replacement for the school blazer
Shoes	Plain black only, polishable with a flat smooth sole (<i>shoes with sports logos, heels, patterns, gold chains <u>not allowed</u>. Boots, trainer, pumps and canvas shoes are <u>not allowed</u></i>)
Belt	Plain black (fashion belts are not allowed)
Outdoor Coat/Jacket	Dark plain black, grey, navy or burgundy (<i>Hoodies, sports jackets, sweatshirts are not allowed</i>)
Headwear	Plain black or grey hijab Black simple small hair slide or hair band (<i>hair adornments with glitter, flowers, slogans, bows are not permitted. Baseball caps are not allowed</i>)
PE Kit	Dean Trust Wigan school polo shirt with logo, black PE shorts, plain black football socks, trainers

Hair

Hair should be neat and tidy in appearance. Only natural hair colours are acceptable. Extreme haircuts are not allowed. Hair longer than shoulder length must be kept tied up at all times.

Makeup

Make up is not permitted
This includes permanent or semi-permanent makeup (false tan, false eyelashes, acrylic, painted nails).

Essential Equipment

School bag - large enough school bag to carry all belongings.

A pencil case which contains

- two BLACK ink pens
- one GREEN ink pen
- pencil
- eraser
- ruler
- scientific calculator
- glue stick
- highlighter pens



School books including knowledge organiser and reading book.

Attendance & Punctuality

Pupils need to be in school before 8:35am. Pupils must be on time for all lessons. Pupils should aim for 100% attendance. When pupils attendance is less than 98% they are closely monitored. Holidays during term time are not permitted. Persistent absenteeism and unauthorised attendance may lead to a fixed penalty notice.

Travel to school

Pupils should travel to and from school in full school uniform and as pupils are therefore representing the school they should behave in a respectful and courteous way. Cycles may be brought onto school and stored in the designated cycle racks at owners risk. Electric scooters are not permitted.

Banned Items

Banned items are any items which may cause damage to other pupils and or the school environment. Under no circumstances must the following be brought into school; weapons, alcohol, drugs and 'legal highs', stolen items, tobacco, lighters, cigarettes, cigarette papers, vaping fluid, e-cigarettes, fire lighting equipment, fireworks or explosives. Other banned items include aerosols, laser pens and fidget spinners.

Mobile Phones & Electronic Devices

NO mobile phones or electronic devices should be brought into school (this includes smart watches). Pupils who need mobile phones for their journey to and from school should hand it in to pastoral staff upon their arrival to school.



Jewellery

Pupils are allowed to wear a standard watch. For health and safety reasons pupils are not to wear piercings, necklaces and bracelets. No piercings of any kind are allowed. This includes earrings, facial piercings such as tongue and nose piercings. Any jewellery seen will be placed in an envelope on entry into school.

Healthy Schools

Only water can be consumed in the classroom (750ml or less). Milk or water may be purchased at break or lunch time. Family size/sharing bags of sweets, chewing gum chocolates, biscuits or crisps are not allowed. We ask all pupils to keep our school tidy and to put litter in the bins provided.